

**Minutes of the Parish Council Meeting held at Alderton Village Hall on
Tuesday, 15 April 2025 commencing at 7.00pm.**

Present: M Davies (Chair), M West, D Rayton, J Kettle, P Woodman,
Attendance: Parish Clerk, 1 member of the public, Borough Cllr Mason and Borough Cllr Madel

250415/01 To accept apologies for absence and confirm the meeting is quorate
Apologies were received from Cllr N. Broderick.

250415/02 To receive Declarations of interest for items on the agenda below
Dispensation Cllr Woodman – Allotments

250415/03 To receive comments from members of the public
None.

250415/04 To confirm and sign the minutes of the Parish Council meeting held on 20 March 2025
The minutes of the meeting held on 20 March 2025 were **AGREED by COUNCIL** and signed by Cllr Davies.

250415/05 To discuss concerns raised by residents' regarding the reported increase in local crime and the possible use of CCTV
Concerns have been raised by residents about a reported increase in local crime. In response, the Parish Council discussed the possibility of installing CCTV and emphasised the need for accurate and up-to-date crime data before progressing further.
Key considerations included:

- The effectiveness and limitations of CCTV in a rural setting
- The importance of official guidance and advice for residents
- Whether CCTV acts as a meaningful deterrent

APC Recommendation: Residents are encouraged to consider installing their own personal security cameras to enhance home security.
ACTION Clerk to follow up with the Community Safety Team Leader and the Neighbourhood Inspector for crime data and further advice.

250415/06 To receive the County and Borough Councillors' reports
Cllr Madel gave a Borough Council report and informed the council of the following:

- Council is currently in purdah until the May elections.
- Council plans are being refreshed with a target date brought forward from 2030. Proposals from district and county councils are due to be reviewed by the Government at the end of April, with formal proposals expected in November (options include forming one or two unitary authorities by 2027). Questions remain over whether such reorganisation is achievable within the proposed timeframe and budget.
- Webcasting of meetings is being trialled to improve accessibility and public engagement, particularly for planning matters.
- Tewkesbury's Planning Department has been nominated for an award for improved turnaround times.

250415/07 Planning
7.1 To discuss planning application and agree actions

Reference	Location	Description	Comments
1. 25/00013/CONDIS	Land Behind 52-74 Willow Bank Road Alderton	Variation or removal of Condition 2 (accordance with the following documents), 13 (to be occupied until the access, parking and turning facilities), of planning permission reference number: 22/00998/FUL	Environment and Landscape Consultee comments have been submitted, highlighting concerns. The Council has no further comments at this stage but acknowledges that this may delay the process.
2. 24/00393/OUT	Part Parcels 6318 And 6536 Beckford Road Alderton	Outline planning application with all matters reserved (except for access from Franklin Road) for up to 35 dwellings, including affordable housing, allotments and associated infrastructure	Further objection from the parish council based on Highways comments have been submitted. No further action at this time.
3. 24/01053/FUL	Gilders Yard Gretton Fields Gretton	Change of use of the site from mixed commercial use (Class E) to residential and for the demolition of existing building and hardstanding on site and erection of 5no. detached dwellings	No update

		with associated parking and garden spaces.	
4. 25/00143/FUL	Frampton Farm Cottages Dibden Lane	Erection of prefabricated log cabin as ancillary accommodation to the main dwelling, for use by the applicant's elderly parent.	Council comments have been submitted
5. 25/00285/FUL	Stanley Meadows Gretton Fields	Proposed garage and store building	Council reviewed proposed large two-storey garage. Concerns raised over scale, impact on landscape in AONB, and proximity to public footpaths ACTION Cllr Broderick to respond
6. 25/00294/FUL	Mulberry House, 6 Polysend Drive,	Hip to gable roof conversion involving increase in ridge height and installation of front and rear dormer extensions to existing detached garage to provide ancillary accommodation within the roofspace. Installation of external stairs to serve converted roofspace	Council reviewed updated plans and no objections raised and agreed that previous concerns have been addressed COUNCIL AGREED to no further comments

7.2 To note the following planning application decisions

Reference	Location	Description	Decision
1.25/00176/FUL	20 St Margarets Drive, Alderton	Rear Extension	Permit
2. 25/00008/NMA	Land Adjacent To 22 St Margarets Road Alderton	Non-material amendment to condition 2 of planning application 23/00720/FUL to move the proposed development 0.5m to the east	Granted

250415/08

To agree or note matters relating to Highways

- 8.1 **Flooding** Council are awaiting update. **ACTION** Cllr Kettle to follow-up
- 8.2 **To discuss the request for an additional grit bin for Beckford Road**
ACTION Clerk to purchase grit bin
- 8.3 Cllr Madel informed the council that the Toddington Roundabout to Winchcombe road will be closed overnight (7pm–7am) during May. It will remain open to traffic during the day.

250415/09

To receive an update on maintenance of Parish Council Assets:

- 9.1 **Speed Sign (VAS)** – no update
- 9.2 **Pest control at the allotments and playing field** – Ongoing, No update

250415/10

To agree or note matters relating to the Allotments

10.1 Matters Arising:

- 10.1.1 Six fruit trees, funded through the Coronation Community Orchard grant, have been planted by Cllr Woodman in collaboration with the Alderton Allotment Association (AAA)..
ACTION Clerk to follow up with the nursery regarding one of the plum trees.
- 10.1.2 The portable toilet has been installed and will remain on-site for the season, until October
- 10.1.3 The water supply to the allotments has been reinstated for the season.
ACTION Obtain quotes for replacement of the existing shed.

250415/11

To agree or note matters relating to the Playing Field and Changing Facility

11.1 Matters arising

- 11.1.1 Greenfields has carried out the first cut and will continue every 2 weeks
- 11.1.2 The annual ROSPA inspection has been completed. No major concerns were identified. Minor issues noted include: the need to repaint the swing frame, a potential splinter risk on the Marco Polo equipment, and a recommendation to review the condition of the play surface.
ACTION Cllr Davies to obtain a quote for resurfacing the play area and carrying out maintenance to tighten the play equipment.
ACTION Clerk to confirm whether S106 funding is available to support the resurfacing work.
- 11.2 Play area inspections – play area gate has been repaired, no new issues raised
ACTION Cllr Davies to check changing facility.
ACTION Cllr Kettle to contact Ashton 88 to follow-up with a meeting

250415/12

To receive an update on the community consultation for priorities and agree actions

- GRCC has been sent through draft infrastructure, 'Parish Priorities' Report for Alderton.
ACTION Feedback meeting to finalise the report.

250415/13 To discuss the School Playing Field and agree actions
 Awaiting response from TBC regarding the Community Right to Bid application
 Awaiting further response from GCC, who are confirming whether the school are using the field.

250415/14 Finances – documents circulated prior to meeting

14.1 To record income received up to 31 March 2025
COUNCIL APPROVED March receipts received of **£3,736.48**
COUNCIL NOTED that a VAT claim of £2,821.53 has been received

14.2 To ratify payments made between meetings
COUNCIL APPROVED the April 2025 Payments list

Agreed direct debits

	Payee	Description	Authority	Amount	VAT	Total
DD	Scribe	Accounts & allotment system	LGA 1972 s.111	57.60	14.40	72.00
DD	NEST	Pension	LGA 1972 s.112	132.23	0.00	137.72
DD	EDF	Changing facility Electricity	LG(MP)A 1976 s.19 Public Health Act 1936, s.234	45.00	0.00	45.00
DD	SSE	Phonebox electricity	LGA 1972 s.111	21.77	0.00	21.77
DD	LLoyds	Bank account charge	LGA 1972 s.111	5.09	0.00	5.09*

*Bank charge included £0.84 for 2x online cheque deposits.

Payments made between meetings

	Payee	Description	Authority	Amount	VAT	Total
FPO	Hutchings & Sons	Community Orchard Fruit Tree Grant	Allotments Act 1908 s.23 & 26	292.20	43.80	336.00
TOTAL						£336.00

Payments list

	Payee	Description	Authority	Amount	VAT	Total
FPO	Staff	Clerks salary	LGA 1972 s.112s.2	895.14	0.00	895.14
FPO	HMRC	NI & PAYE	LGA 1972 s.112	80.90	0.00	80.90
FPO	Gloucestershire County Council	Allotment rent	LGA 1972 s 111	625.00	0.00	625.00
FPO	Playsafety Limited	ROSPA annual play area inspection	LGA 1976, s.19	92.00	18.40	110.40
TOTAL						£1711.44

COUNCIL NOTED the internal transfer: 1% CIL acc to CIL 95 day notice acc: £60,000
COUNCIL NOTED that the 95 notice account interest rate has reduced from 3.46% to 3.01% from 11th April

14.3 To approve bank reconciliation
COUNCIL APPROVED the bank reconciliation for the current state of accounts 31 March 2025 (Appendix A).

14.4 To consider expenditure items for S106 and CIL monies and agree actions
 Clerk confirmed that the S106 money for pitch improvements is not yet available to proceed with the sports equipment shed.

250415/15 To review and approve the following documents:
15.1 COUNCIL APPROVED the reviewed Risk Management scheme
15.2 COUNCIL APPROVED the reviewed Code of Conduct Policy

250415/16 To note agenda items for next meeting 20 May

- Review of Financial documents

Meeting closed at 8.45pm. Date of next Meeting: 20 May 2025 commencing at 19.00pm, in Alderton Village Hall.

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 Chairman

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 Date

2025 Meeting Dates: 20 May, 17 June, 15 July, 19 August, 16 September, 21 October, 18 November, 16 December

APPENDIX A

	Bank Reconciliation at 31/03/2025		
	Cash in Hand 01/04/2024		124,647.84
	ADD Receipts 01/04/2024 - 31/03/2025		47,290.45
	SUBTRACT Payments 01/04/2024 - 31/03/2025		171,938.29
			54,460.62
A	Cash in Hand 31/03/2025 (per Cash Book)		117,477.67
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	0.00	
	Current Account 31/03/2025	2,042.59	
	Savings Account (1%) 31/03/2025	12,312.42	
	CIL Savings (1%) 31/03/2025	11,593.64	
	CIL Savings (3.6%) 31/03/2025	0.00	
	CIL Savings (% tracker) 31/03/2025	91,529.02	
			117,477.67
	Less unrepresented payments		
			117,477.67
	Plus unrepresented receipts		
B	Adjusted Bank Balance		117,477.67
	A = B Checks out OK		