

**Minutes of the Parish Council Meeting held at Alderton Village Hall on
Tuesday, 20 January 2026 commencing at 7.00pm.**

Present: M Davies (Chair), J Kettle, M West, N. Broderick, P Woodman, D Rayton
Attendance: Parish Clerk, 1 member of the public, Borough Cllr Gray, Borough Cllr Madle and Borough Cllr Mason

1. Apologies for Absence and Quorum

Apologies were received from County Cllr Agg. The meeting was confirmed as quorate.

2. Declarations of interest

A dispensation was granted to Cllr Woodman in relation to Allotments.

3. Public Participation

None.

4. Minutes of Previous Meeting

The minutes of the meeting held on 16 December 2025 were **APPROVED** and signed by the Chair.

5. Planning

5.1 Planning Applications for Decision

Reference	Location	Comments
1. 25/00013/CONDIS	Land Behind 52- 74 Willow Bank Road Alderton	The Council discussed concerns regarding street lighting at the site entrance. GCC Highways had requested street lighting; however, feedback was provided that street light were not wanted or part of the village Neighbourhood Plan. The lights are currently on throughout the night, resulting in unnecessary illumination towards the village. Concerns were raised that the lighting could become permanent or extended later in the build. Bollard installation remains outstanding and a response is awaited. Condition discharge has not yet been approved, and no updated comments have been submitted by the developer for the past six months. Outstanding issues remain unaddressed. ACTION Cllr Broderick to forward relevant planning application numbers to Cllr Madle.
2. 24/00393/OUT	Part Parcels 6318 And 6536 Beckford Road	Highways have requested additional time to consider the application. Parish Council comments, as agreed at the previous meeting, have been submitted.

5.2 Planning Updates

5.2.1 Land east of St Margarets Drive – Daylestone Park. Cllr Broderick reviewed the application for non-material amendments and reported no major areas of concern. These have now been approved.

5.3 Planning Decisions - None reported.

5.4 Enforcement Matters - None reported.

6. Reports from Councillors

To receive verbal reports from councillors on meetings attended.

6.1 County Council – A written report was circulated separately. It was noted that additional funding for pothole repairs has been approved.

6.2 Borough Council –

- Cllr Madle reported that consultation on the Strategic Local Plan (SLP) is ongoing. Further consultation will take place on individual documents followed by the full plan, this work remains valid especially for planning purposes.
- The Youth Voice engagement project is underway to help shape future governance ahead of Local Government Reorganisation (LGR), with engagement closing in early February.
- The Borough Council budget is forthcoming and is likely to include a 5% increase without the need for a referendum.
- Looking ahead, the financial settlement is broadly stable, though Gloucester City Council faces significant financial challenges which may have wider implications. LGR is expected to result in savings but may also impact rural council taxation. Budgets must be in place by 2028, and decisions on future elections are still to be made.
- It was noted that the Planning Enforcement Team is now back to full capacity, though communication concerns were raised.
ACTION Cllr Broderick to report back to Cllr Madle regarding Enforcement team communication.
- It was also noted that a senior officer, Peter Tomlin, is due to retire, and potential staffing pressures linked to LGR were acknowledged.

6.3 Strategic Local Plan

Cllr Broderick reported that the parish councils comments had been submitted on settlement hierarchy of infrastructure. Support was expressed for identifying the development of a higher and lower team with Bishops Cleeve and Winchcombe. Support was also given to Option 2 for the Spatial options topic structure, which would reduce residential development pressure on outlying villages by linking growth to sustainable infrastructure. Six potential sites were identified for Alderton. A request was made to the Borough Council for parishes to be notified when new SLP documents are published.

6.4 Garden Communities

It was reported that a development corporation will be established, owned by the Borough Council, to manage the Garden Communities project and ensure a clear local voice. This will link with the Youth Voice project.

Significant funding from Homes England has been secured to progress Junction 10, including sustainable transport solutions. Gloucestershire County Council has acquired land and the project is expected to progress over the next three years. Work on Junction 9A is also in the works and was noted as essential to address current road capacity issues at the Tewkesbury junction.

7 Highways

7.1 Road safety and SID on Beckford Road

The proposed locations for the Speed Indicator Devices (SIDs) were discussed following Cllr West's pole audit. The proposed post location on the B4077 is currently under review by Gloucestershire County Council Highways. The Clerk confirmed that the Parish Council's insurance covers SIDs as street furniture, with public liability cover up to £10 million, and that volunteers are insured subject to a risk assessment being completed in advance. Two initial locations were identified on Beckford Road and the B4077, subject to final confirmation of suitable posts by GCC Highways. The purchase of the SIDs is proposed to be funded via CIL.

ACTION Clerk to contact Winchcombe Town Council to confirm which SID supplier they used.

7.2 20mph "20's Plenty" Scheme

It was noted that additional budget has been allocated to the scheme. Borough Cllr Grey recommended a public consultation to gauge community support would be beneficial.

7.3 Flood prevention

Cllr Kettle confirmed the flood prevention ditch has been cleared. It was noted that the culvert entrance has partially blocked again due to fallen branches and debris from the Millennium Copse. Access difficulties to clear the brook behind Orchard Road were noted. The possible installation of

grills at the culvert by the Millennium Copse and at residents property were discussed to reduce future blockages.

ACTION Cllr Kettle to liaise with GCC flood officers to provide feedback and seek advice on culvert grills.

ACTION Clerk to send a letter of thanks to Dumbleton Estate regarding the support with the natural flood management scheme.

7.4 Grit Bin

The installation and filling of the new grit bin on Beckford Road has been completed.

ACTION Clerk to add the grit bin to the asset register.

8 Allotments

8.1 Matters arising:

8.1.1 GCC trees will be delivered the last week of January and are to be planted by AAA along the western boundary of the allotments. Southern boundary hedge maintenance has been scheduled.

8.1.2 It was noted that S106 funding allocated for the allotment compostable toilet has still not been released.

9 Playing Field and Changing Facility

9.1 Matters arising:

9.1.1 Thanks were recorded to K. Page for assistance with clearing fallen trees in the Millenium Copse.

9.1.2 It was noted that the Gloucestershire Fire and Rescue Service safety audit is been scheduled.

9.2 Changing Facility Door Frame

ACTION Cllr Kettle to obtain quotations for repair of the door frame.

9.3 Play area inspections – No new issues were raised. It was noted that preparation and painting works remain incomplete, the bench arm repair requires painting

ACTION Clerk to contact contractor regarding the outstanding paintwork and bench arm repair.

10 Correspondence

To note correspondence received and determine any action required

10.1 Atlas letter of support

The Council noted Atlas Tower Group's proposals to improve mobile coverage in Alderton.

Councillors supported the initiative in principle but agreed it would not be appropriate for the Parish Council to write directly to landowners. Atlas Tower Group may contact landowners directly, referencing the Council's support. Any proposed sites would be subject to the full planning process, allowing residents and the Council to comment.

ACTION Clerk to respond.

10.2 Memorial Bench / Tree Request

The Council considered a request for a memorial within Alderton. While there are currently no suitable locations for a bench, Councillors proposed the Millennium Copse as a potential location for a memorial tree. Any tree would need to be of an appropriate species and approved by the Council. The applicant may purchase and plant the tree if they wish to proceed.

ACTION Clerk to respond.

10.3 War memorial missing names

The Council discussed the inclusion of the two names missing from the war memorial. In line with War Memorial Trust guidance, it was agreed to contact the Tewkesbury Borough Council Conservation Officer to clarify permissions and requirements before progressing further.

ACTION Clerk to contact resident volunteer.

11 To discuss the GCC Heads of Terms for the School Playing Field

The final Heads of Terms were discussed. Concerns were raised that the £250 allowance for gate repair may be insufficient.

ACTION Cllr Kettle to obtain a quotation for replacement of the gate and post.

12 Finances – documents circulated prior to meeting

12.1 Receipts

Council **APPROVED** the financial report to 31 December 2025.

Council **APPROVED** receipts for December 2025 totaling **£305.21**.

12.2 Accounts for Payment

Council **APPROVED** January Payments as presented.

Total January payments approved: **£1613.60**

Agreed direct debits

Payee	Description	Authority	Amount	VAT	Total
Scribe	Accounts system	LGA 1972 s.111	31.00	6.20	37.20
Scribe	Allotment system	LGA 1972 s.111	29.00	5.80	34.80
NEST	Pension	LGA 1972 s.112	167.16	0.00	145.20
EDF	Changing facility Electricity	LG(MP)A 1976 s.19	29.61	0.00	29.61
LLoyds	Bank account charge	LGA 1972 s.111	5.09	0.00	5.09

Council agreed to the following payments made between meetings

Payee	Description	Authority	Amount	VAT	Total
WaterPlus	Changing facility water		26.96	0.00	26.96
TOTAL					£ 26.96

Council agreed to the following January Payments

Payee	Description	Authority	Amount	VAT	Total
C. Bridges	Clerks salary	LGA 1972 s.112s.2	933.39	0.00	933.39
HMRC	NI & PAYE	LGA 1972 s.112	99.10	0.00	99.10
DBF Electrical	Relocation of defibrillator	LGA 1972 s.137	200.00	40.00	240.00
Chris Cook	Playing field fence repairs	LGA 1972 s.19	78.00	0.00	78.00
Village Hall	Hall hire (Jul-Dec)	LGA 1972 s.133	184.00	0.00	184.00
C. Bridges	Exps: Printer ink	LGA 1972 s.111			79.11
TOTAL					£ 1613.60

COUNCIL NOTED

- Lloyds confirmed the 95-day notice account interest rate will reduce from 2.73% to 2.63% with effect from 20 January 2026.
- The signed agreement has been received and the £10,000 CIL payment for the church heating project has been authorised and will appear on the January statement.
- SSE debited £191.43 on 2 January 2026; reimbursement is expected following completion of the complaint process and account closure.

12.3 Applications for CIL/S106/S137

12.3.1 The Council received an update on the Church heating project. It was noted that National Grid works had damaged a sewage pipe in the churchyard which was not shown on utility plans. Phase 3 has been completed, and the next stage will involve the removal of the old heating system and installation of the new system.

12.3.2 No update from the Village Hall redevelopment project.

13 Items for Next Meeting - 17th February 2026, 7:00 PM

None.

Meeting closed: 9:30 PM

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Chairman

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Date

Future Meeting Dates: 17 Feb, 17 Mar, 21 Apr, 12 May (AGM), 19 May, 16 Jun, 21 Jul, 18 Aug, 15 Sep, 20 Oct, 17 Nov, 15 Dec

APPENDIX A

A	Bank Reconciliation at 31/12/2025		
	Cash in Hand 01/04/2025		117,477.67
	ADD		
	Receipts 01/04/2025 - 31/12/2025		137,676.38
			255,154.05
	SUBTRACT		
	Payments 01/04/2025 - 31/12/2025		23,789.33
	Cash in Hand 31/12/2025		231,364.72
	(per Cash Book)		
B	Cash in hand per Bank Statements		
	Petty Cash	30/11/2025 0.00	
	Current Account	30/11/2025 2,753.44	
	Savings Account (1%)	30/11/2025 14,776.61	
	CIL Savings (1%)	30/11/2025 120,301.11	
	CIL Savings (% tracker)	30/11/2025 93,533.56	
			231,364.72
	Less unrepresented payments		231,364.72
	Plus unrepresented receipts		
	Adjusted Bank Balance		231,364.72
A = B Checks out OK			