

**Minutes of the Parish Council Meeting held at Alderton Village Hall on
Tuesday, 21 July 2026 commencing at 7.00pm.**

Present: Cllr M Davies (Chair), Cllr J Kettle, Cllr M West, Cllr P Woodman, Cllr D Rayton, Cllr N Broderick
Attendance: Parish Clerk and 2 members of the public

1. Apologies for Absence and Confirmation of Quorum

Apologies for absence were received from County Cllr Agg, Borough Cllr Gray and Borough Cllr Madle. The meeting was confirmed as quorate.

2. Declarations of Interest

A dispensation was granted to Cllr Woodman in relation to Allotments.

3. Minutes of Previous Meeting

RESOLVED: The minutes of the meeting held on 16 June 2026 were approved and signed by the Chair.

4. Public Participation

There were no public representations.

5. Update on the Neighbourhood Watch initiative

A written update from the Alderton Neighbourhood Watch Group was received and noted.

David Johnson reported that the group had established links with the Tewkesbury Neighbourhood Policing Team. PCSO Jayne Fellowes and PC Alex Lane had expressed their support for the initiative and indicated that police representatives would be willing to attend future community events where possible.

The group intends to recruit additional members through the village newsletter, website, social media and Village Hall coffee mornings, with volunteers being sought to act as road coordinators and committee members.

The Parish Council noted the proposal to install Neighbourhood Watch signs within the village. It was agreed that the appropriate permissions required for the installation of signs would be investigated.

6. Planning Applications

6.1. Applications for Decision

Reference	Location	Comments
1. 25/00092/CONDIS	Land Behind 52- 74 Willow Bank Road Alderton	Most of the conditions have been discharged. 26/00027/CONDIS street lighting removed, awaiting decision on site lighting.
2. 24/00393/OUT	Part Parcels 6318 And 6536 Beckford Road	Swept path analysis submitted by the applicant. The application is expected to be considered by the Planning Committee in August. ACTION: Cllr Broderick to establish whether the application is scheduled for the August Planning Committee meeting.
3. 26/00469/FUL	The Granary, Lower Stanley Farm, Gretton Fields	No issues.

6.2 Planning Updates

- 6.2.1** Land East of St Margarets Drive – Daylestone Park development. TRO raised for 20 mph speed limit across the development.

6.3 Planning Decisions

No planning decisions were received.

6.4 Planning Enforcement

The Council considered whether to submit comments on the appeal relating to Enforcement Notice 25/00255/ENFC. Members noted the concerns raised by local residents. No further action was agreed.

6.5 To receive an update on Dibden Lane site activity and consider any action required.

Planning officers advised that they were unable to confirm the position pending receipt of a planning application.

ACTION: Clerk to follow-up with traffic monitoring enquiry with Gloucestershire Highways.

7. Reports from Councillors

7.1. County Council - Cllr Agg

- The July County Council report had been circulated.
- It was noted that Government had confirmed the move to a single unitary authority for Gloucestershire.

7.2. Borough Council - No report was received

7.3. Strategic Local Plan - No report was received

7.4. Garden Communities - No meeting was held this month.

8. Highways

8.1. Gloucestershire Highways updates:

8.1.1. Flood defence fencing remains outstanding pending delivery of materials.

ACTION: Cllr Kettle to follow-up

8.1.2. Drainage grilles remain outstanding.

ACTION: Cllr Kettle to follow up with Gloucestershire Highways.

8.1.3. Relocation of the VAS pole remains outstanding.

8.2. Road Closures:

8.2.1. **Noted:** Temporary road closure for the Bugatti Road Race on 29 July 2026

8.2.2. **Noted:** Temporary closure of Beckford Road for the Alderton 5K Race on 5 September 2026.

ACTION: Cllr West to report long grass on Beckford Road

9. Allotments

9.1. Matters to note

9.1.1. Annual allotment inspections will take place at the end of July, plot holders have been notified.

9.1.2. Questions raised at the Alderton Allotment Association meeting were considered and responses will be provided where appropriate.

9.2. Community Right to Bid on the allotment site is coming up to the end of its term. Still awaiting response from Tewkesbury Borough Council to confirm date of renewal.

It was agreed in principle to submit a renewed Community Right to Bid application in December, subject to confirmation of the current registration expiry date by Tewkesbury Borough Council.

10. Playing Field and Changing Facility

10.1. Matters to note

10.1.1. **ACTION:** Arrange repair of the loose support pole behind the goal net.

10.2. No new issues were identified during the play area inspection.

10.3. **RESOLVED:** To accept the Football Foundation Grant Terms and Conditions and approve the required match funding contribution of £5,334. It was noted that Tewkesbury Borough Council had confirmed that the contribution may be funded from Section 106 monies allocated for pitch improvements during Years 3 to 6.

10.4. Ashton 88 FC have expressed an interest in undertaking interim grass cutting between contractor visits.

ACTION: Clerk to confirm insurance requirements before any arrangement is agreed.

11. Correspondence

- 11.1.** It was agreed to invite the new Tewkesbury Borough Council Emergency Planning Officer to attend the September meeting.
- 11.2.** The Community Health and Wellbeing Grant was considered and it was agreed in principle to prepare and submit an application.

12. School Playing Field

No further update had been received from Gloucestershire County Council.

13. Finances - documents circulated prior to meeting

13.1 Financial Report

RESOLVED: The Financial Report to 30 June 2026 was approved (see Appendix A).

RESOLVED: Receipts to 30 Jun 2026 totalled **£ 3,023.83**.

The budget report was reviewed. No areas of concern were identified.

13.2 Accounts for Payment

RATIFIED: Payments totalling £38.93 which were made between meetings.

RESOLVED: Payments totalling £1,969.10 were approved. Previously authorised direct debits totalling £257.56 were noted.

Agreed direct debits

Payee	Description	Authority	Amount	VAT	Total
Scribe	Accounts system	LGA 1972 s.111	31.00	6.20	37.20
Scribe	Allotment system	LGA 1972 s.111	29.00	5.80	34.80
NEST	Pension	LGA 1972 s.112	145.20	0.00	145.20
EDF	Changing Facility Electricity	LG(MP)A 1976 s.19	36.11	0.00	36.11
Lloyds	Bank account charge	LGA 1972 s.111	4.25	0.00	4.25
TOTAL					£ 257.56

Payments made between meeting

Payee	Description	Authority	Amount	VAT	Total
WaterPlus	Changing Facility water	LG(MP)A 1976 s19	38.93	0.00	38.93
TOTAL					£38.93

Payments list

Payee	Description	Authority	Amount	VAT	Total
C. Bridges	Clerk's salary	LGA 1972 s.112	962.62	0.00	962.62
HMRC	NI & PAYE	LGA 1972 s.112	100.53	0.00	100.53
Greenfields	Playing field maintenance	PHA 1875 s.164	350.00	70.00	420.00
B&W Hire Ltd	Allotment Toilet hire	SHAA 1908 ss.23	88.00	17.60	105.60
C. Bridges	Exps: Mobile phone, case and SIM	LGA 1972 s.112	91.03	17.79	108.81
Alderton Village Hall	Hall Hire (Jan>Jun)	LGA 1972 s.111	167.00	0.00	167.00
GRCC	Annual membership	LGA 1972 s.111	25.00	0.00	25.00
C. Bridges	Exps: Printer ink	LGA 1972 s.111	67.94	13.59	79.54
TOTAL					£ 1,969.10

- Noted: £410,000 had been transferred from the Current Account to the CIL 95-Day Notice Account.

13.3 Applications and update for CIL/S106/S137 funding

- 13.3.1** Hard copies of the GRCC CIL Prioritisation Questionnaire had been delivered to residents. The Parish Council expressed its thanks to all the volunteers who helped to deliver the questionnaires throughout the parish.
The closing date for responses is 31 July 2026. Members requested that GRCC provide an interim summary before the September meeting, if possible.
- 13.3.2** The Parish Council had continued to meet with representatives of the Alderton Village Hall Redevelopment Committee to provide advice and support in relation to its CIL funding application.
- 13.3.3** S106 is now available from the Owl Homes development. An officer at Tewkesbury Borough Council is confirming the allocation of Section 106 funding for allotment improvements, including the purchase of a composting toilet and additional standpipes.

14 Items for Next Meeting

- Asset review and hedge audit

The next meeting of Alderton Parish Council will be held on Tuesday 15 September 2026 at 7.00pm.

There being no further business, the meeting closed at 8.45 pm.

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Chairman

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Date

Future Meeting Dates: 15 Sep, 20 Oct, 17 Nov, 15 Dec
(No meeting scheduled for August.)

APPENDIX A

A	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		215,564.55
	ADD Receipts 01/04/2026 - 30/06/2026		444,946.34
	SUBTRACT Payments 01/04/2026 - 30/06/2026		9,384.57
	Cash in Hand 30/06/2026 (per Cash Book)		651,126.32
B	Cash in hand per Bank Statements		
	Petty Cash 30/06/2025	0.00	
	Current Account 30/06/2026	5,211.09	
	Savings Account (1%) 30/06/2026	23,880.17	
	CIL Savings (1%) 30/06/2026	27,126.09	
	CIL Savings (% tracker) 30/06/2026	594,908.97	
			651,126.32
	Less unrepresented payments		
			651,126.32
	Plus unrepresented receipts		
			651,126.32
A = B Checks out OK			