

**Minutes of the Parish Council Meeting held at Alderton Village Hall on
Tuesday, 16 June 2026 commencing at 7.00pm.**

Present: Cllr M Davies (Chair), Cllr J Kettle, , Cllr M West, Cllr P Woodman, Cllr D Rayton

Attendance: Parish Clerk, 1 member of the public, County Cllr Agg and Borough Cllr Gray

1. Apologies for Absence and Confirmation of Quorum

Apologies for absence were received from Cllr Broderick and Cllr Madle. The meeting was confirmed as quorate.

2. Declarations of Interest

A dispensation was granted to Cllr Woodman in relation to Allotments.

3. Minutes of Previous Meeting

RESOLVED: The minutes of the meeting held on 19 May 2026 were approved and signed by the Chair.

4. Public Participation

- A resident reported three excavations within Millennium Copse.
ACTION: Cllr Kettle to inspect and report back.
- Concerns were raised regarding weeds growing along the edges of village roads.
Residents were advised to report locations via FixMyStreet, including photographs where possible.

5. To receive an update on the St Margaret's Church Heating Project

Representatives of St Margaret's Church provided an update on the Church Heating Project and thanked the Parish Council for its CIL contribution.

The project has been completed and commissioned. The final project cost was lower than anticipated and a contribution of £2,635.11 will be returned proportionately to the Parish Council and the private donor who contributed matching funding.

It was noted that the heating system has not yet been fully tested through a winter period and there remains a possibility that additional heaters may be required. Should this be necessary, a further request for funding may be submitted to the Parish Council.

The Parish Council congratulated the project team on the successful delivery of the scheme for the benefit of the wider community.

6. Planning Applications

6.1. Applications for Decision

To consider the following planning applications and agree the Council's response:

Reference	Location	Comments
1. 25/00092/CONDIS	Land Behind 52- 74 Willow Bank Road Alderton	No update
26/00027/CONDIS	Land Behind 52- 74 Willow Bank Road Alderton	Further objection from parish council was submitted. The developer subsequently submitted comments supporting the Parish Council's concerns and indicated an intention to withdraw the proposal. Cllr Agg reported on discussions with Gloucestershire County Council Highways regarding road safety concerns associated with the proposal. It is anticipated that a decision may be issued shortly. Cllr Agg has

		requested the policy, of where this information is that requests the information of lighting for street lighting. ACTION Cllr Broderick to follow-up with the planning officer that they have everything they need for a decision.
2. 24/00393/OUT	Part Parcels 6318 And 6536 Beckford Road	No update

6.2 Planning Updates

- 6.2.1** Land East of St Margarets Drive – Daylestone Park development. Cllr Agg reported that the Freeman Homes development will be subject to a 20mph speed limit throughout due to the absence of street lighting.

6.3

6.4 Planning Decisions

To note any planning decisions received.

Reference	Location	Decision
25/01012/FUL	Sunrise Nurseries Gretton Fields	Permit
26/00334/ADV	Parcel 1100 St Margarets Drive Alderton	Consent

6.5 Traffic monitoring device reported on Dibden Lane

The Council discussed concerns raised by residents regarding traffic monitoring equipment installed on Dibden Lane.

It was reported that the equipment does not appear to belong to Gloucestershire County Council and may have been installed by a private company.

RESOLVED: To continue enquiries with Gloucestershire County Council Highways to establish ownership and purpose of the equipment.

ACTION: Cllr Agg to make further enquiries with Highways.

ACTION: Cllr Broderick to contact the Council's previously used highways consultant should further advice be required.

7. Reports from Councillors

7.1. County Council - Cllr Agg

- The June County Council report had been circulated.
- Discussions with residents regarding the traffic monitoring device on Dibden Lane were reported under Item 6.4.

7.2. Borough Council - Cllr Gray & Cllr Mason

- A decision on Local Government Reorganisation (LGR) is expected within the next few weeks.
 - Tewkesbury Borough Council had been asked to comment on proposals relating to local government restructuring.
 - Uncertainty remains regarding future staffing arrangements.
 - It is anticipated that Tewkesbury Borough Council Tax may be aligned with higher rates elsewhere in Gloucestershire in future.
 - Concerns were raised regarding rural underfunding from central government, particularly in relation to Special Educational Needs and Disabilities.
 - The anniversary of Jo Cox was noted, together with reports of councillors nationally experiencing intimidation and threats.
 - A free community event, "Party in the Park", is taking place in Winchcombe.
 - A consultation on a new Planning Enforcement Plan is now live.
- ACTION:** Cllr Broderick to review the consultation.

7.3. Strategic Local Plan See item 7.4

7.4. Garden Communities Cllr West reported on a recent Garden Communities presentation. A draft Strategic Local Plan is expected in September 2026, at which point there will be an opportunity for consultation. Discussions included infrastructure requirements, future housing growth, employment land and transport proposals.

8. Highways

8.1. Flood defenses fencing and grills

An update is awaited from the drainage team regarding the installation of the flood defence grills. Works to install the safety rails around the flood defences are expected shortly.

8.2. Grass cutting

Concerns were raised regarding the length of grass at various locations within the parish.

ACTION: Clerk to confirm Gloucestershire County Council's grass cutting schedule and locations.

ACTION: Clerk to report overgrown visibility splays on the B4077 via FixMyStreet.

9. Allotments

9.1. Matters to note

9.1.1. Cllr Woodman is completing the National Allotment Society survey.

9.1.2. The allotment tap has been repaired.

9.1.3. Two new tenants have taken on plots.

9.1.4. Annual allotment inspections will take place in July.

ACTION: Clerk to notify tenants of the inspection dates.

10. Playing Field and Changing Facility

10.1. Matters to note

10.1.1. The Pitch Power funding application continues to progress

10.1.2. The door frame sill replacement works have been completed

10.1.3. A quotation has been received for levelling the play area. It was recommended that pest activity be addressed before any works proceed.

ACTION Cllr Rayton to review

10.2. No new issues were identified during the play area inspection.

11. Correspondence

11.1. Broadband Connectivity

The Council noted a further update from Gloucestershire County Council regarding broadband provision in Alderton. Approximately half of properties are reported to have access to full fibre broadband, with the remainder identified as having superfast broadband and planned commercial fibre provision.

Concerns remain regarding future rollout arrangements and the reliability of existing copper-based services.

ACTION: Clerk to seek a further update from BDUK and Atlas regarding broadband and mobile connectivity.

12. School Playing Field

The Council noted that legal costs associated with the proposed lease of the school playing field are estimated at £750.

RESOLVED: That legal costs associated with securing the lease of the school playing field may be funded from CIL receipts, subject to compliance with CIL Regulations and confirmation of expenditure requirements.

13. Finances - documents circulated prior to meeting

13.1 Financial Report

RESOLVED: The Financial Report to 31 May 2026 was approved (see Appendix A).

RESOLVED: Receipts to 31 May 2026 totaled **£419,235.11**.

The budget report was reviewed. No areas of concern were identified.

An internal control check was carried out. No areas of concern were identified.

13.2 Accounts for Payment

RESOLVED: Payments totalling £1,677.85 were approved. Previously authorised direct debits totalling £257.56 were noted.

Agreed direct debits

Payee	Description	Authority	Amount	VAT	Total
Scribe	Accounts system	LGA 1972 s.111	31.00	6.20	37.20
Scribe	Allotment system	LGA 1972 s.111	29.00	5.80	34.80
NEST	Pension	LGA 1972 s.112	145.20	0.00	145.20
EDF	Changing facility Electricity	LG(MP)A 1976 s.19	36.11	0.00	36.11
LLoyds	Bank account charge	LGA 1972 s.111	4.25	0.00	4.25
TOTAL					£257.56

Payments list

Payee	Description	Authority	Amount	VAT	Total
C. Bridges	Clerk's salary	LGA 1972 s.112	941.79	0.00	941.79
HMRC	NI & PAYE	LGA 1972 s.112	90.70	0.00	90.70
Greenfields	Playing field maintenance	PHA 1875 s.164	350.00	70.00	420.00
B&W Hire Ltd	Allotment Toilet hire	SHAA 1908 ss.23	84.00	16.80	100.80
PATA	Payroll (Apr, May, Jun)	LGA 1972 s.112	51.30	0.00	51.30
WaterPlus	Allotment water	Allotments Act 1908, s. 23	64.77	0.00	64.77
K. Page	Allotment tap fixture replacement	Allotments Act 1908, s.23	7.07	1.42	8.49
TOTAL					£1677.85

Additional Financial Notes

- £417,777.26 was transferred from the Current Account to the CIL Savings Account CIL instalment (has now been transferred to the 95 day account reflected in the June summary).
- £5,000 was transferred from the Business Savings Account to the Current Account to cover May payments.
- EDF direct debit has increased to £36.11

13.3 Applications and update for CIL/S106/S137 funding

13.3.1 GRCC CIL Prioritisation Questionnaire. Hard copies are expected this week and will be distributed with the church newsletter. Responses are expected to be returned by the end of July.

ACTION Clerk to check with GRCC about turnaround

14 Annual Governance and Accountability Return (AGAR) 2025/26

14.1 The Council noted completion of the Internal Audit and reviewed the auditor's recommendations. It was agreed that the recommendations would be considered and any required information added to the Parish Council website.

14.2 RESOLVED: The Annual Governance Statement (Section 1) was approved and signed by the Chair.

14.3 RESOLVED: The Accounting Statements (Section 2) were approved and signed by the Chair.

14.4 RESOLVED: To approve the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return. The period for the exercise of public rights shall run from 17 June 2026 to 28 July 2026 inclusive.

15 Village Communications

The Council considered options for improving communication with residents, including the use of a Parish Council WhatsApp business account linking information published on the Parish Council website.

RESOLVED: To authorise the purchase of a dedicated Parish Council mobile telephone and SIM card for official council communications.

16 Staffing Matters

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press were excluded from the meeting due to the confidential nature of the business to be transacted.

16.1 Annual Salary Increment

RESOLVED: To award the Clerk/RFO the annual increment from SCP 23 to SCP 24 with effect from 1 July 2026.

17 Items for Next Meeting

- Neighbourhood Watch update
- Asset review

The next meeting of Alderton Parish Council will be held on Tuesday 21 July 2026 at 7.00pm.

Meeting closed at 9:25pm.

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Chairman

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Date

Future Meeting Dates: 21 Jul, 15 Sep, 20 Oct, 17 Nov, 15 Dec
(No meeting scheduled for August.)

APPENDIX A

A	Bank Reconciliation at 31/05/2026		
	Cash in Hand 01/04/2026		215,564.55
	ADD Receipts 01/04/2026 - 31/05/2026		441,922.51
	SUBTRACT Payments 01/04/2026 - 31/05/2026		657,487.06
	Cash in Hand 31/05/2026 (per Cash Book)		7,416.31
B	Cash in Hand 31/05/2026		650,070.75
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2025	0.00	
	Current Account 31/05/2026	5,525.80	
	Savings Account (1%) 31/05/2026	23,870.14	
B	CIL Savings (1%) 31/05/2026	436,958.67	
	CIL Savings (% tracker) 31/05/2026	183,716.14	
			650,070.75
	Less unrepresented payments		
			650,070.75
B	Plus unrepresented receipts		
	Adjusted Bank Balance		650,070.75
A = B Checks out OK			